

Poultry Science Manuscript Checklist

The following checklist is designed to help you prepare and revise your manuscript according to journal style and format. For additional details, consult the *Instructions for Contributors* on the journal Web site (<http://ps.fass.org>). Please make changes as needed; manuscripts not in appropriate format may be delayed in the publication process.

Title Page

- Abbreviated title is included (maximum of 55 characters and spaces; avoid abbreviations).
- All authors and affiliations are listed, identified by symbol footnotes (*, †, ‡, §, ||, #), and in the correct order.
- Corresponding author name, address, and email address are on the title page.

Abbreviated Title Page

- Authors can use an abbreviated title page to begin their manuscripts. This page contains an abbreviated title and a full title. **If this option is used, a full title page must be uploaded as a separate document.**

Abstract

- Is a maximum of 325 words.
- Abbreviations are used sparingly and consistently.
- Abstract ends with 1 or 2 sentences that highlight important conclusions.
- Key words (maximum of 5 terms) appear after the abstract.

Text

- All lines and pages are numbered consecutively.
- Each author-defined abbreviation is spelled out at first use (the abbreviation follows the term, in parentheses).
- Supplier name, city, and state (or country) are provided parenthetically in text for all proprietary products.
- Units of measure are spelled out unless accompanied by a value or are used parenthetically.
- Commas are used for numbers $\geq 1,000$, and zeros precede decimals for numbers < 1 .
- Ordinal numbers < 10 th are spelled out.
- Cardinal numbers should be expressed as numerals rather than words (details available: http://www.councilscienceeditors.org/publications/ssf_numberstyle.cfm)

References

- References are listed alphabetically by surname(s) of authors (then by year several publications listed for one author).
- Journal titles are abbreviated ISO conventions on the NLM Web site (<http://www.ncbi.nlm.nih.gov/entrez/query.fcgi?DB=pubmed>)
- Inclusive page numbers are provided for all references.
- All references are cited in the body of the paper.
- Only published material is included in this section; “submitted papers should be cited in text as “unpublished data”.
- Publisher name and location** are given for books, handbooks, reports, **proceedings**, and all other non-journal references.

Tables

- Table titles are in the same format for all tables within a manuscript.
- Abbreviations used in a table are defined in a footnote.
- Manufacturer name and location are given for any proprietary product appearing in the table
- Abbreviations used in a table are defined in that table.
- Tables are numbered by the order in which they are first referenced in the text.
- Footnotes used in a table (except for statistical comparisons) are numbered.

Figures

- Original figures are of acceptable quality; preparation guidelines are online at <http://ps.fass.org/misc/ifora.dtl>
- For figures that are to be printed in color, a "[Color Charge Agreement](#)" form has been completed and filed with the PSA editorial office.
- Figure data, symbols, axes labels, and key are a minimum of 8 points, Times New Roman or Helvetica.
- Figures are labeled on front, lower right with PS manuscript number and figure number.
- Units of measure, when needed, follow the axis description, separated by a comma or in parentheses; e.g., CP intake, kg/d or CP intake (kg/d).
- Abbreviations used in the figure are defined in the caption.
- Figures being reprinted from previously published material (e.g., for symposia articles or reviews) are accompanied by permission of the copyright holder.

Editing Services

Before submission, or re-submission in the case of a revised manuscript, authors who believe their manuscripts would benefit from professional editing are encouraged to use a language-editing service, such as one of those listed below*:

Asia Science Editing: <http://www.asiascienceediting.com/>
Biomeditor: <http://www.biomeditor.com/>
BioScienceEditors: <http://www.bioscienceeditors.com/>
BioScience Writers: <http://www.biosciencewriters.com/>
Boston BioEdit: <http://www.bostonbioedit.com/>
English Manager Science Editing: <http://www.sciencemanager.com/>
ESE - English Science Editing: <http://www.english-science.com/>
Inter-Biotec: <http://www.inter-biotec.com/>
International Science Editing: <http://www.internationalscienceediting.com/>
Life Science Publishing: <http://www.lifescipub.com/>
Scriptoria: <http://www.script-edit.com/>
SPI Publisher Services: <http://www.prof-editing.com/index.php>
SquirrelScribe.com: <http://www.squirrelscribe.com/>
Write Science Right: <http://www.writescienceright.com/>

*This is a partial list for informational purposes only. Neither *Poultry Science* nor the [Poultry Science Association](#) has an interest in these services, and neither endorses nor takes responsibility for these services, which are commercial, for-profit entities.

In addition, use of any of these services does not guarantee the acceptability of a manuscript for publication.